



GRANT GUIDELINES

Matching Grant

Our Company:

Energy Environmental is a Denver based company specializing in the design and installation of residential integrated renewable energy systems. Our mission is to educate and provide energy efficiency and comfort solutions to homeowners with an overall focus of reducing the impact of residential buildings on our community and environment.

Our Matching Grant:

Our corporate responsibility involves aiding in the widespread implementation of renewable energy technologies and energy efficient practices for the benefit of our community and planet. We offer a matching grant to qualified non profit organizations to help improve energy efficiency and reduce the carbon footprint of their building/s through improvements to the heating, cooling, and hot water systems. This can include local, national, and international projects. Matching funds are expected, but we may be able to offer additional funding based on specific needs. Systems and services may include one or a combination of the following: Insulation and air sealing, solar hot water system, geothermal heat pump system, residential wind system. Qualification criteria for our matching grant program include:

- Must be a registered 501(c)(3) nonprofit.
- Must serve the state of Colorado.
- Must benefit from energy efficiency improvements.
- Must share our values about energy and the environment

Application Process

- In order to save on paper resources, **only email** copies of grant applications will be accepted.
- Attachments in the form of a single agency brochure will be accepted. Please do not attach audio, video, or other media
- Organizations may submit only one proposal in a calendar year.
- Decisions will be made within 4-6 weeks following the grant submission deadline.
- Depending on quality of applicants, the field will be narrowed down to several finalists who will be contacted by phone or email regarding a property evaluation. After an evaluation, EEC will then notify the final recipient of the grant and determine the next steps. Note: Being notified as a finalist does not guarantee rewarding of grant.

Please direct questions and submit all grant application materials to: sue@energyhomes.org.

Upcoming Application Deadline: July 30, 2009



GRANT GUIDELINES CONTINUED

Organization Name : _____ Application Date: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____

Contact's Name & Title: _____

Contact's Email: _____

Executive Director's Name: _____

Is the organization name the same as it appears on the IRS Letter of Determination? Yes No

If not, explain:

- **Cover Letter:** Detail your primary motivation for energy efficiency improvements and upgrades to heating, cooling, and/or hot water systems. This letter must be signed by the Executive Director and Board President. (1 page)
- **Organizational Summary:** Include your non-profit's mission statement along with community accomplishments and qualifications. (2 pages)
- **Evidence of Matching Funds:** Please provide details on source and available amount of matching funds. (operating budget, donations, fundraisers)
- **Additional attachments to include:**
 - _ Verification of tax-exempt status under the 501(c)(3) IRS code
 - _ Most recent IRS Form 990
 - _ List of current board members (including occupations and/or community affiliations)
 - _ Organization's current year operating budget
- **Organizational Demographics**

Number of Staff (including part-time and volunteers)

Geographic area served



GRANT GUIDELINES CONTINUED

- **Collaborative Outreach**

How will your organization publicize the energy efficiency improvements and renewable energy systems implemented on your property? Describe the various marketing methods you will use (newsletters, events, mailings, email campaigns, etc.):

Property Assessment Questions: Answer these questions to the best of your knowledge.

1) Do you own or lease your building? _____

2) Is your location a pre-existing building or a new building under construction? _____

3) What is the annual energy use of the property (KWh/year and therms)? _____

4) Describe your building envelope (amount/location of insulation, type of windows) _____

5) Describe your current heating and cooling systems (forced air, radiant, gas, electric, boiler?) _____

6) Describe your current hot water system (gas, electric) _____
